**Increment Letter**

**To, Date: 28.04.2024**

**Ms. Rani Kumari**

**Hyderabad .**

**Subject: Revised salary**

Dear Rani ,

We are pleased to inform you that, following your recent performance review, your revised salary will be effective from **May 2025**.

Your revised salary stands as per the break-up given below:

| **Gross** | **Monthly** | **Annually** |
| --- | --- | --- |
| Basic salary | 12,000 | 1,44,000 |
| HRA | 4,800 | 57,600 |
| Special allowance | 8,520 | 1,02,240 |
| Conveyance | 1600 | 19,200 |
| EPF | 2,880 | 34,560 |
| Professional Tax | 200 | 2,400 |
| ESI | — | — |
| **Gross Salary** | **30,000** | **3,60,000** |
| **NET SALARY** | **26,920** | **3,23,040** |

This decision reflects your valuable contributions to the company's success. We appreciate your hard work, dedication, and commitment to achieving our goals.

Congratulations once again on your well-deserved salary revision.   
  
Best Regards  


**Bharath Guptha**

**CEO**

